**Hikmah Ilyas**

Edmonton, AB | [ilyashikmah04@gmail.com](mailto:ilyashikmah04@gmail.com) **|** 825-454-2002

Exceptionally dedicated care worker with a strong record of care service and client satisfaction. Adept at handling different client’s issues with kindness and professionalism. Seeking entry-level opportunities in a progressive organization where I could convert my skills into quantifiable result and opportunity to apply theoretical knowledge from class.

**SKILLS SUMMARY**

* Client service philosophy and utilized trauma informed care practices
* Developed and implemented individualized care plans to address specific needs, goals and collaborated with multidisciplinary teams to ensure comprehensive support for clients.
* Able to maintain confidentiality and respect for client privacy
* Documentation of daily activities and observation of youth in respite care and residential homes
* Able to Pass a Child Intervention Record Check

**Technical Skills**: Microsoft Office Suite and Google Suite

**Soft Skills**: Excellent communication, interpersonal skills, Empathy, Compassionate, Patience, Time management, Critical thinking and Cultural competence.

**EDUCATION**

**Diploma in Child and Youth Care Worker** January 2024 – April 2025

NorQuest College, Edmonton, AB

**EMPLOYMENT HISTORY**

**Support Worker**

Circle of Courage Group Home | Edmonton, AB January 2024 – Present

* Experienced with Autism (ASD), ADHD, ADD, ODD, and other diagnoses (2-15 Years).
* Administered medications when required and reporting medication logs and assist with activities of daily living, such as bathing, dressing, and grooming
* Provided the program coordinator with timely and accurate documentation of all services provided, including daily reports and observations, maintained a network with doctors, and counsellors to schedule appointments for the youth when needed.
* Prepared and served meals according to dietary restrictions and preference
* Implemented play activities based on the clients interests and abilities.

**Respite Worker**

Brightstar respite | Edmonton, ABMarch 2021 – January 2024

* Provided respite care services to children between the ages of 2-15 years old
* Advocated for clients' rights and accessed to resources within the community and built supportive and professional relationships with children.
* Supported youth with developing and achieving personal goals, using a strength-based and harm reduction approach, between the ages of 5-15 years.
* Implemented calming techniques and behavior management strategies. Also, I was able to multitask efficiently and displayed excellent time management skills.
* Ensured the safety of a conducive living environment for the client, whilst respecting the client's choice and right, preparation and serving of meals inside, outside of the facility, and carried out household cleaning duties.

**CERTIFICATES AND TRAINING**

* **Intervention record check and Police Information Check**
* **ASIST Training**, Canadian Mental Health Association
* **Standard First Aid & CPR,** Canada Red Cross
* **Trauma Informed Care** Alberta Health Service
* **Self Awareness Training** Alberta Health Service
* **Indigenous Awareness Training**
* **Understanding Autism in Young Children**
* **Medication Administration**
* **Understanding ADHD**