**Sandeep Kaur**

780-271-3017, sandeepkaur07021999@gmail.com

 Edmonton, AB

**SKILLS SUMMARY**

* Passionate volunteer with experience providing support for community services.
* Friendly and supportive individual focused on networking and fostering a positive, collaborative relationship with local businesses to raise awareness.
* Always respect authority and work with dedication and honesty.
* Always remain passionate to learn something new.
* Respectful towards the management
* Passionate to satisfy others with my own efforts.
* Class 5 Driving License

 **EDUCATION**

* **Community Support Worker Diploma,** Norquest College, Edmonton AB (2021-2022)
* **Settlement Studies Diploma Program,** Norquest College, Edmonton AB (2022-2023)
* **Graduation Bachelor of Arts in Sociology, Public Administration, Elective English (2017-2020)**, Guru Nanak Khalsa College for Women, (Punjab University) India (2017-2020)

**WORK EXPERIENCE**

* **CAP 2 Truck Unloader and Stocker (Walmart) ( Nov 2021- Aug2022)**
* Unloading the truck with the large team
* Unload the General Merchandise Trucks and place the products on pallets for staging and then stock merchandise on shelves with new products
* Stocking everything on the floor
* Binning the overstock after the stocking
* Helping customers on the floor
* **CAP3 Night Stocker (Walmart) (Aug 2022-March2023)**
* Successfully working with the team
* Stocking the products and zoning the shelves as well
* Operating jacks and doing work with full dedication by cooperating with the Team.
* **Sales Floor Associate (GUESS- outlet premium mall) (Oct 2022- Feb 2023)**
* Greeting customers and helping them find the product
* Providing them with knowledge about the price and clearing their queries
* **Sales floor associate (Walmart)**
* Zoning the shelves.
* Helping the customers in finding their preferred product and helping with queries.
* Working within the large team
* Completing tasks on time with own responsibility
* Maintains salesfloor presentation by stocking and rotating merchandise, removing damaged or out-of-date goods, setting up and maintaining product displays, signing and pricing merchandise.

**VOLUNTEER EXPERIENCE**

* **Bhai Ghanaiya ji welfare society, Ludhiana, India**
* Attended community events and meetings to promote organizational goals.
* Delivered donations, and meals to needy people in difficult situations such as floods.
* Organize Blood Donation Camps. Send meeting invitations to attendees.
* **Volunteer at Skill City Institution (Jan-April 2022)**
* Making the Newsletter for the organization
* Awaring youth and providing them information regarding upcoming scholarships and available jobs
* Preparing documents for the organization to go further for the programs
* **Volunteer at C 5 Community Market (Jan-April 2022)**
* Stocking the food to make available for the needy people
* They serve food for free to needy people such as refugees.
* **Edmonton Food Bank (Currently in)**
* Prepare food orders for the needy people according to their needs.
* Interacting with needy families and dispatching their orders to them.
* Working in a large team
* Becoming aware about the problems and needs of people in the society.

**CERTIFICATES**

* Trauma-informed care certificate
* QPR certificate

**BADGE**

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