Aungshu Chisim

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**Career Objective**

Looking to gain experience in the Social Services Sector so that I can further my career in this field. Possess a Bachelor of Science in Environmental Science and Minor in Psychology.

# Education

**Saint Francis Xavier’s Green Herald International School** *Dhaka, Bangladesh*

First Grade-High School *2004- 2016*

**Concordia University of Edmonton** *Edmonton, AB*

BACHELOR OF SCIENCE IN ENVIRONMENTAL SCIENCE *2018 – 2021*

# Work Experience

**Indigenous Peoples Development Services** *Dhaka, Bangladesh*

CLERK *January, 2016 – December, 2017*

* Maintaining records of the meetings and seminars held during the week
* Translating documents from Bengali to English so that international clients are able to understand
* Handling business calls from clients, answering their questions and properly directing them to the right person

**Olly Fresco’s** *Edmonton, AB*

LINE COOK *April, 2018 – September, 2018*

* Preparing and cooking food for customers whilst dealing with a lineup
* Maintaining cleanliness in the kitchen
* Stocking supplies in the cooler

**7-Eleven** *Edmonton, AB*

SALES ASSOCIATE *October, 2018 – Present*

* Serving customers and ensuring them a good experience
* Balancing shift reports
* Ordering products
* References available upon request

# Skills

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| **Active Listening:** | Understanding the Task and Instructions |
| **Leadership:** | Able to make hard and quick decisions |
| **Point of Sale:** | Handling Reports, Cash and Product Inventory |

**Interpersonal Understanding:** Psychology Minor

**Language:** Speak 5 Languages (English, German, Bengali, Hindi, Mandi)