

BINITA KHADKA
6111 165 Ave NW
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(780)-222-3982
binitakhadkasamv@gmail.com

OBJECTIVE

Highly motivated individual looking to work and excel my career with a company where I can put my experience to good use.

HIGHLIGHTS OF QUALIFICATIONS:

- Excellent communication skills, friendly, and easy to approach
- The ability to learn quickly and uses person first language
- Work efficiently in a fast-paced environment, ability to multitask and meet deadlines
- Highly organized and proficient in working as a team
- Strong, coordinating, quick learning, planning, and problem-solving abilities
- Strongly believe “Alone we can do so little, together we can do so much”

EDUCATION

Disability Studies Diploma

NorQuest College, Edmonton, Alberta

Sep 2019 - Apr 2021

General Medicine Diploma

Iwamura College of Health Sciences, Bhaktapur, Nepal

Sep 2014 - Apr 2017

PRACTICUM

Winnifred Stewart Association

Feb 2020 – Mar 2020

Roles & Responsibilities:

- Organized recreational activities and events like making a monthly calendar, organizing parties, book music arts
- worked on data schedule for the individual in a group home
- Assisted individual with all recreational activities
- Wrote objective observation of what was done with an individual like playing, giving and collaborating

EMPLOYMENT HISTORY

CRW1

Aug 2021–Present

McMan Youth Family and Community Services Association, Edmonton, AB

Roles & Responsibilities:

- Assisting people with disabilities to go out to the community safely and supported them to participate in community activities.
- Engaging people with disabilities in different activities like computer work, gym, karaoke, art etc.
- Maintaining the environment to always ensure the safety of individuals

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- Effective communication and participation in teamwork.

Disability Support Coordinator

Jun 2020 – Present

Winnifred Stewart Association

Edmonton, Alberta

Roles & Responsibilities:

- Assisting people with disabilities to go out to the community safely and supported them to participate in community activities.
- Engaging people with disabilities in different activities like computer work, gym, karaoke, etc.
- Maintaining the environment to always ensure the safety of individuals
- Effective communication and participation in teamwork.
- Learned about proper documentation—daily log notes, ABC tracking, seizure tracking, etc.

VOLUNTEER EXPERIENCE

Edmonton food bank

Sep 2019–Oct 2019

Edmonton, Alberta

Student Association of NorQuest College

Sep 2019–Present

Edmonton, Alberta

ADDITIONAL INFORMATION

TRAINING:

First Aid / CPR,

June 2020–July 2023

MANDT, Safe bathing, Back Care, Mindful Hearts, Abuse prevention

AWARDS:

Academic excellence Award

May 2021

President Medal Recipient (NorQuest College)

May 2021

International Student Community Developer Award

Apr 2021

Academic Excellence Scholarship for International Students in Community Studies Award, and
International Student Community Developer Award

Apr 2020

John and Barbara Poole Family Award

Nov 2020

REFERENCE: Available upon request