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| MELISSA GALVEZ  |
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| CONTACT* 1-780-220-0667 (cell 1)
* 1-780-220-0750 (cell 2)

Email icon melissa.galvez@ymail.com* 134 McLaughlin Drive
* Spruce Grove, AB
* T7X 0K3
 | PROFILESince my arrival in Canada almost 8 years ago now, I have been focused on making a **better life** for myself and my family in **the Philippines** as well as, in the last 3 years, my **own family** here in Canada. My **citizenship** is in the process of being granted. I recently finished a **full-time post-secondary certification** (Community Support Worker - CSW and addictions) with only a 6-week practicum left for full completion and accreditation.A job in the **Support Worker/Medical industry** is my main goal; it has been a life-long dream since I was a child and will afford me many advantages from personal fulfillment to Canadian certifications in the field.My **service industry experience** allows me to be a better employee from attending to customer service and customer care to hygiene and food handling skills. |
| SKILLS* Reliable and hardworking
* CPR certified
* WHmIS Certified
* Safe medication administration certificate
* knowledge in Dimentia (Supportive care pathways)
 | Most recent work experiencesGreatway Financial Ltd. (Edmonton, Alberta)2019-presentAs a licensed **Financial advisor** tasks vary from **providing sound financial advice** on investments and **retirement income** to educational plans for children and grandchildren, travel insurance and estate planning.There is also a **continued education** component necessary to keep up with trends, new information and policy to maintain a license to practice.Save-on Foods (Spruce Grove, Alberta)May 2019-presentAs a **Department specialist**, food preparation and customer service are the major tasks required. This includes fresh **sandwich production** and **deli meats** service plus hot table items like rotisserie chicken and specialty wings. Upcoming tasks will include learning the **sushi bar** production.7-eleven (Spruce Grove, Alberta)December 2018-July 2019As a **full-time clerk,** there were many daily responsibilities. From **gas attendant** to **food preparation** to **greeting every customer** and lotto sales, I gained a great deal of **customer care** experience in addition to **multi-tasking** skills.References: **Elver Bravo & Roxan Paguirigan** - current Coppersky employees |
| EDUCATIONAcademy of Healthcare ServicesDecember 2020-presentCommunity Support Worker (CSW and addictions) |