To seek an entry-level position in a fast-growing organization and enhence my skill to utilize in the field of disability.

**SKILL SET**

* Service oriented and Punctual
* Time management and Planning
* Patience and good communication skills
* Observation and monitoring
* Problem solving

**Academic Qualifications**

Disability Studies Sept 2019 - Expected 2021

NorQuest College

**Work Experience**

Sandwich artist at Harvey’s - Spruce Grove AB Oct 2019 – Present

* Customer Service Representative.
* Maintaining high standards of customer satisfaction in fast passed environment.
* Responsible for store closure and balancing cash register and making safe deposits.
* Punctual enough to start each shift on time and ready to work.

Winnifred Stewart Association – Edmonton AB January 2020 – March 2020

* Routine observation of individuals.
* Personal care of individual.
* Organize activities and make progress notes.

**Volunteering Experience**

All about city centre events – Spruce Grove AB Oct 2019

* Organize event and basic requirements.
* Setup stalls for food and games.
* Manage parking and assist individuals with disability.

**CERTIFICATIONS**

* STANDARD FIRST AID AND CPR LEVEL C JANUARY 2021
* FOOD SAFETY HANDLING
* WHMIS
* BRAIN STORY CERTIFICATE JANUARY 2021
* BEING TRUMA AWARE FEBRUARY 2021
* MINDFUL HEARTS CERTIFICATE FEBRUARY 2021

**Reference**

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