GERRILYNN TRONO

PO Box 31004 Namao Centre

Edmonton, AB

T5Z 3L0

250-710-0111

**OBJECTIVE:** To enhance my professional skills in a dynamic workplace where I have opportunity for professional challenges and growth.

**SUMMARY OF QUALIFICATIONS:**

* Known for strong attention to detail and responding well in stressful situations
* Skilled at working with youth and adults from diverse backgrounds
* Dependable employee with common sense and energetic work attitude
* Able and willing to assist co-workers, supervisors and clients/youth in a co-operative manner
* Build strong rapport with clients/youth and coach them in life skills

**EDUCATION:**

TESL Certificate June 2017

CRIM 103,112,135 & 362, ANTH 112, CYC 112, 252A & 362, ENG 125, ECEC 110, HHS 263

Mental Health Certificate Program May 2013

POPARD Training Feb 2013

American Sign Language Prep 1&2 Dec 2011

SOCW 200 A&B, WOST 211, ANTH 121&316, ENGL 115, PSYC 111, BIOL 067

Resident Care Attendant Mar 1998

**ADDITIONAL TRAINING AND IN-SERVICES:**

Class 4 unrestricted drivers license, POPARD, WHIMIS, FIRST AID AND CPR, NVCI, Food Safe, Manipulative Behaviors, FASD Training, Safe Babies, Sensory Processing, Autism and Related Disorders, Suicide Prevention workshops, Trauma workshops

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**WORK EXPERIENCE:**

Coastal Mountain Youth and Child Services 2009 – June 2018

Youth Worker at Ypres group home

* Youth outreach
* provide guidance and act as an advocate for youth
* give feedback and counseling to youth regarding social skills, behavior and anger management, assist in IEP planning, setting goals, ADL’s
* maintain the order, safety, cleanliness of the group home and grounds also responsible for housekeeping

Clements Centre Society 2005 - 2013

Community Support Worker in a day program

* life skills
* coaching and advice
* planning weekly activity schedules
* develop goals with the clients around their wants, needs and abilities
* record keeping with progress notes, Care Plans, ADL’s

Harmony Health Care 2001-2012

RCA & After Hours Pager Supervisor

* hired, trained and supervised team members along with general office duties
* assisted clients with ADL's
* tube feeds, cath care, dispense medications, housekeeping
* assist in developing care plans

Queen Margaret's School 2006 - 2008

Part Time Dorm Mom

* provided guidance for girls living in the dorms
* planned age appropriate activities
* mentoring and conflict resolution
* driving the bus for dorm students activities